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| 80 Cisar Rd #108  Willington, CT 06279 | **Brittani S. Clayton**  (860) 306-5320  brittani.clayton@uconn.edu | 29 Canton Road  West Simsbury, CT 06092 |

**Objective** To use my strong leadership and analytical skills to provide financial and strategic analysis for a large multi-national company.

**Education** **University of Connecticut**, Storrs, CT, August 2010 - Anticipated graduation May 2013

*Major: Real Estate and Urban Economics*

Dean’s List: Fall 2011, Spring 2012, Fall 2012; GPA: 3.5/4.0 (cumulative at UConn), 3.9/4.0 (most recent semester)

**Suffolk University,** Boston, MA, August 2009 - May 2010 [Freshman year]

*Major: Undeclared*

Dean’s List: Fall 2009 and Spring 2010; Cumulative GPA: 3.7/4.0

**Awards** Society of Industrial and Office Realtors (SIOR) Samuel F. Pierson Scholarship, *Recipient*, November 2012

University of Connecticut Real Estate Center Scholarship, *Recipient*, November 2012

Society of Industrial and Office Realtors (SIOR) Mildred C. Hanson Scholarship, *Finalist*, September 2012

GE Corporate Awards Above and Beyond Award, *Recipient,* August 2012

Pension Real Estate Association (PREA) National Scholarship, *Recipient*, August 2012

Commercial Real Estate Women (CREW) Network National Scholarship, *Recipient,* June 2012

Society of Industrial and Office Realtors (SIOR) Samuel F. Pierson Scholarship, *Recipient*, March 2012

**Skills** Microsoft Word, Excel, Power Point, Access, Argus Software – DCF Certified *(in-progress)*

**Relevant** Real Estate Principles, Real Estate Investments, Real Estate Finance, Geographical Information Systems (GIS) and

**Coursework** International Real Estate Markets, Investments and Securities Analysis, Empirical Methods in Economics.

**Related** **General Electric Capital Financial Management Leadership Program,** *FMP Trainee*, January 2014 start date

**Experience -**two year entry-level position spanning four different assignments and rotations in various GE locations

**-**assignments in financial planning, accounting, operations analysis and commercial finance, as well coursework and interactive seminars to further develop leadership, analytical, finance and technical skills.

**General Electric Capital Real Estate,** *Global Growth Operations - Properties Intern*, May 2012 - August 2012

-support GE Energy portfolio transactions with analysis, financial modeling, portfolio reporting, and data management using GE’s Global Enterprise System to monitor projects and assist in transactions.

-gain working knowledge of real estate process, financial accounting, legal, environmental and corporate governance to support business activity.

-use Six Sigma analytics to complete a project to measure and reduce transaction cycle time.

**Center for Real Estate & Urban Economic Studies, University of Connecticut,** September 2010 - present

*Administrative Assistant (part-time)* to Center Director

-maintain Real Estate Society membership list; organize conferences, receptions and award banquets (500+ invitations); arrange mentor pairings of undergraduate Real Estate majors and alumni; provide assistance to faculty.

**Extra-** **Commercial Real Estate Women (CREW) CT - The Real Estate Exchange,** *Member*, June 2012 - present

**Curricular** -attend networking events to gain insight into commercial real estate; participate in CREW Network’s e-mentoring **Activities** program to gain knowledge and experience through job shadowing

**University of Connecticut Real Estate Society**, *Chief Operating Officer,* September 2011 - present

**-**manage content and communications to members through email and social networking sites and participate in networking events with real estate professionals.

**UConn Endurance Club***, Member/Marathoner*, January 2012 - present

**Relay for Life**, Storrs, CT, *Volunteer*, April 2011

**UConn Nutrition Club**, *Member*, September 2010 - present

**UConn Ski Club,** *Member*, September 2010 - present

**UConn Intramural Soccer**, September 2010 - present (member of co-ed champion team 2011)

**Suffolk University Varsity Soccer**, *Starting Center Midfield* (as a freshman)*,* Fall 2009

**Interests** Running/Marathon Training - completed nine half marathons and currently training for a full marathon in Spring 2013; Biking; Cooking; Soccer; Skiing; Travel, Cultures and Cities, including travel in Spain, France, and Canada.